

Town of Waterloo Comprehensive Plan  
Steering Committee Meeting 15  
February 25, 2016

1. Committee members present were Jim Cleere, Bob Rodger, Mike Smith, John Butlak and Colby O'Brien; Excused were Carl Altameri, Tim Luce, Linda Hannan and Joanna Bruch.
2. A motion was made by John Butlak, seconded by Colby O'Brien to accept the minutes of January 28<sup>th</sup> and February 18<sup>th</sup>. Passed unanimously.
3. Jim Cleere read a resignation letter from Dan Skinner. It was accepted by the Committee with their thanks for his hard work and commitment.
4. The Pestle Analysis/Wind tunnel assignment continued for the steering committee members for the remainder of this class and the next meeting. Each member will be emailed assigned headlines from the High Impact-High Likelihood listing with instructions to decide what the possible consequences/benefits would be for each stakeholder addressed in the homework.
5. For the remainder of the meeting, six topics were assigned to the members present and assisted them with working through the homework.
6. The next meeting is scheduled for March 15<sup>th</sup> at 6:00PM at the Town Hall.
8. On a motion made by Bob Rodger and seconded by Mike Smith, the meeting was adjourned.